



## Application for EMPLOYMENT

Date Completed: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
FIRST MIDDLE LAST

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Email address: \_\_\_\_\_

Primary or Home Phone: \_\_\_\_\_ Cell or Secondary Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE ZIP

Emergency Contact with Phone number: \_\_\_\_\_

Church Membership: (optional) \_\_\_\_\_

### EDUCATION:

| High School or College | City, State | Degree | Major | Dates Attended | Overall GPA |
|------------------------|-------------|--------|-------|----------------|-------------|
|                        |             |        |       |                |             |
|                        |             |        |       |                |             |
|                        |             |        |       |                |             |
|                        |             |        |       |                |             |

*Copies of all College and/or University transcripts, both undergraduate and graduate, must be filed with your application or soon after it has been submitted.*

### POSITION FOR WHICH YOU ARE APPLYING:

- Office   
 Childcare   
 Teacher's Aide   
 Other   
 Substitute

Please list any extra-curricular programs for which you would feel qualified to lead:

\_\_\_\_\_

\_\_\_\_\_

### WORK-RELATED EXPERIENCE: Please list positions you've held that have prepared you for the work for which you are applying.

| PLACE OF EMPLOYMENT | POSITION | LONGEVITY OF POSITION |
|---------------------|----------|-----------------------|
|                     |          |                       |
| REASON FOR LEAVING  |          |                       |
|                     |          |                       |
| REASON FOR LEAVING  |          |                       |
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| REASON FOR LEAVING  |          |                       |
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| REASON FOR LEAVING  |          |                       |

**REFERENCES:** Please give four references with phone numbers and email addresses. Include at least two professional references and one reference who can comment on your Christian faith. Unless noted otherwise, we will assume permission to contact these people.

|    | NAME  | PHONE AND EMAIL | RELATIONSHIP TO APPLICANT | # YEARS KNOWN |
|----|-------|-----------------|---------------------------|---------------|
| 1. | _____ | _____           | _____                     | _____         |
| 2. | _____ | _____           | _____                     | _____         |
| 3. | _____ | _____           | _____                     | _____         |
| 4. | _____ | _____           | _____                     | _____         |

*Please note that a background check will be performed on all applicants. If you have ever been convicted of a misdemeanor or felony, please explain on a separate sheet of paper.*

**Live Oak Classical School Motto:**

Fides quaerens intellectum • *Faith seeking understanding*

**Live Oak Classical School Mission Statement**

Live Oak Classical School strives to equip students to love God with all their hearts, souls, and minds (*Matt. 22:37*). We draw on the classical tools of learning to prepare students to reason clearly, communicate effectively, and act responsibly in the world – all for the glory of God.

**Live Oak Classical School Statement of Faith**

Live Oak’s educational mission is rooted in the tenets of historical Christianity.

We believe in God almighty, maker of heaven and earth. Therefore we approach all truth as edifying for those who believe in God, and we strive to understand every aspect of the world as part of God’s creation.

We believe God’s creation – including human thought and culture – is good, yet fallen from its proper relation to God. Therefore we approach the best of human culture as an expression of creation yearning to be reunited to God, and we recognize that our own understanding of God and creation is limited.

We believe that God acted decisively in history through the person and work of Jesus Christ to reconcile the world unto himself. Therefore the story of God’s saving work in history is essential to our understanding of the world.

We believe God continues to work in history through his Holy Spirit to restore the image of God in us. Therefore we trust in God’s indwelling presence to empower us to discern truth, excellence, and beauty, and to do justice, love mercy, and walk humbly before God.

We believe Holy Scripture is inspired by God and profitable for teaching, for reproof, for correction, and for training in righteousness.

In response to the goodness and grace of God made manifest in creation, Christ, and the Holy Spirit, we develop our minds and our hearts that we may be good stewards of God’s creation and faithful bearers of Christ’s image in love and service to one another.

### PHILOSOPHY QUESTIONS

Please read the information about Live Oak Classical School (available on our website at [www.liveoakclassical.com](http://www.liveoakclassical.com) or by mail). On a separate sheet, please answer the following questions succinctly:

### RELIGIOUS VIEWS AND EXPERIENCE

1. Describe how you came to faith in Jesus Christ.
  2. How does your Christianity affect the way you go about work?
  3. Can you unreservedly subscribe to the mission and faith statement of Live Oak Classical School?
- 



P.O. Box 647 • Waco, TX 76703-0647 • 254-714-1007

### POLICY OF NON-DISCRIMINATION

Live Oak Classical School does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational, admission, financial aid or employment policies, or any other programs administered by the school.

**DPS Computerized Criminal History (CCH) Verification**  
**(AGENCY COPY)**

I, \_\_\_\_\_, acknowledge that a Computerized Criminal  
APPLICANT or EMPLOYEE NAME (Please print)

History (CCH) check will be performed by accessing the Texas Department of Public Safety Secure Website and will be based on name and DOB identifiers I supply. (This is not a consent form.) Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411; Subchapter F.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history, therefore the organization conducting the criminal history check is not allowed to discuss with me any criminal history record information obtained using this method. The agency may request that I have a fingerprint search performed to clear any misidentification based on the result of the name and DOB search. Once this process is completed the information on my fingerprint criminal history record may be discussed with me.

In order to complete the process I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online at [www.txdps.state.tx.us /Crime Records/Review of Personal Criminal History](http://www.txdps.state.tx.us/CrimeRecords/ReviewofPersonalCriminalHistory) or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below, and pay a fee of \$24.95 to the fingerprinting services company.

**(This copy must remain on file by your agency. Required for future DPS Audits)**

\_\_\_\_\_  
Signature of Applicant or Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Name (Please print)

Sheryl Groppa  
Agency Representative Name (Please print)

Sheryl Groppa  
Signature of Agency Representative

\_\_\_\_\_  
Date

|  |                    |               |
|--|--------------------|---------------|
| <b>Please:</b><br><b>Check and Initial each Applicable Space</b> |                    |               |
| CCH Report Printed:  |                    |               |
| YES _____  | NO _____           | _____ initial |
| Purpose of CCH: _____  |                    |               |
| Empl ___   | Vol/Contractor ___ | _____ initial |
| Date Printed: _____  |                    | _____ initial |
| Destroyed Date: _____  |                    | _____ initial |
| <b>Retain in your files</b>                                      |                    |               |